

IA Meeting 12-2-15 Commences at 7:10pm

Absent: Joyce Arndt, Marshall Livingston, Bridger Mitchell
Move to have Acceptance of agenda with changes passes

Action: Bob will contact county public works to verify policy on public easements – let us see it when we get it back

Elizabeth's Fair report – has figured out the budget income and outcome has figured out and is part of the Fair folder which now is in Alec's hands.. Made a little profit 2\$355 . Some vendors didn't realize they had to pay. Papermill could not pay. Charge is 10% of gross.

Action The fair committee will create a protocol that is handed out to all participants.
Alex agrees to be chairwoman of the committee

Terrell Easement considered: sent a letter – (in minutes) will be responded to by Bridger

IA adjourned 7:30

IF gathered

Tom Brannan, Museum Committee

Museum committee will conduct a 1/27 tour 6 pm tour for Board

Youth Center/Museum received \$2000 grant from the Marin Foundation to support walking tours. They are building a website to provide self-guided tours of Point Reyes

Elizabeth – Bagpiper

Congratulations for getting it out on time. Elizabeth suggested there should be a reason to send it out. How frequent has not been set by policy or tradition

Catherine states we need to send it out before Annual meeting. Dewey needs to send the PDF so the Bagpiper can be on the website.

Action: Budget committee needs to prepare a budget

Catherine/membership

150 needed to renew. Have received 3. Bob Blitzer and Xenry gave us \$1000 - Wants it possible to have recurring donations on website

Sarah has developed fern and copy for postcard thank you

Bylaws committee met. The IF bylaws had to be rewritten and is now a real and effective document. Should be looked at by attorney and then brought to board for voting by January.

Finance report (Joyce absent)

Catherine asks about the Profit and Loss Statement

The financial statement needs more info (years, expense categories) Kathleen is meeting with Frank Truttman (bookkeeper) about changes. Frank may need to leave – personal reasons

Action: Kathy will call Joyce to discuss what we should do if we lose our bookkeeper Frank Truttman

Buildings, Grounds and Trails – Marshall absent; no report

County Committee: Bob said nothing coming up but Sea Level Rising Meeting

We reviewed establishing the following policies to define the conditions that must exist before any member of the IA board may enter private property under the auspices or aegis of the IA

Policy 1 No board member can enter private property for IA purposes, or use their position on the IA board as reason for being on private property, without the clearly expressed agreement of the property owner beforehand.

Policy 2 An IA board member cannot use IA/IF stationary for personal reasons

Policy 3 *In response to the question: What is the design committee approved to do without board approval and when does it need board approval" Bob Johnston has drafted the following to be discussed by the board:*

"When the Design Review Committee Can Reply to the County v. When We Need the IA Board Chair to Reply

When construction plans are sent by the County to the IA for comments, the Design Review Committee Chair, after a site visit with Committee members and a consensus of the members present, will comment to the Community Development Agency on typical matters such as the locations, setbacks, and external appearance of structures and the grading, drainage, utility, and tree removal plans in the proposal. These comments are normally intended to improve the project's appearance, make it more functional, and protect the environment.

When, however, the Committee wishes to comment on matters that are likely to significantly impede the project's approval, increase costs, or require it to be substantially resized or redesigned, the Committee shall report to the Board directly (or by email with a clearly stated response deadline, if required to meet the County's commenting period) with a proposed comment letter and the Board members shall vote on the matter. If a majority of those voting in the meeting, or by email, approve, the letter shall go out under the Board Chair's signature on our stationary."

The Committee Chair shall attempt to have the project representative and owner visit the site with the Committee, to discuss the project. This approach will help to build trust and appreciation with many proponents and so bolster the IA's reputation for reasonableness.

Sarah talked about how we can create community –

Catherine had sent out to the board a draft of a mission statement before the board meeting. Tom asks we put off adoption for 1 month of mission statement. This is agreed upon.

Tennis bilingual program: 4th year --was reviewed briefly because it is a tax deductible program under our fiscal umbrella.

The IPUD Volunteer dinner cancelled

Francine moves to adjourn; Catherine seconds

