

The Inverness Association and Inverness Foundation
REVISED Meeting Agenda:7PM @ The Gables
February 28, 2018

Meeting Minutes

Present: Kathy Hartzell, Catherine Caufield, Tom Branan, Francine Allen, Alex Porrata, Seana Quinn, Tom Gaman, Joyce Arndt

Absent: Bob Johnston, Elizabeth Whitney

Approval of January minutes: -- Jan minutes approved.

Open Time for Public Comment: 5 minutes

Approve: AGENDA **Prepared by** Kathy Hartzell 2/27/18

Inverness Association – 3 minutes

Design Review reports – one project to discuss

Proposed Action: vote to advise DR team

-- No formal decision made

Inverness Foundation - 60 minutes - Committee and Other Reports NB: If the Action of an agenda item is discussion only, no vote or decision needed, the agenda shall remain silent. If a vote is needed, Proposed Action will be listed

- a. **Aberdeen Property:** Status: Catherine, Francine and I have reviewed various iterations of the contract, and it is off to the Attorney for comment. This is a partial list of what I've annotated and asked for modifications in, etc.
 1. We have asked specifically for atty to look at the proposal that CLAM would have sole-authority to extend contract after the initial 65 year vs having the IF have the ability to re-negotiate, re-consider the program, etc.
 2. We asked for more provision should we want to visit/inspect our property for reason
 3. We asked for clarification on CLAM insurance and asked that it be for replacement value (not 85%)
 4. We asked that there be more information pertaining to why they want the ability to give up the property if damaged
 5. We asked for at least 2 million in liability insurance
 6. We are asking that language pertaining to who/time frame for notifying us of matters of concern be modified to reflect that having such letters delivered to a PO Box and ten days to respond doesn't work for a volunteer organization – and we struggled with the language for this, as we have no staffed office to which such things would normally be delivered
 7. The fees derived. Catherine is handling this matter, has communicated some solutions to CLAM

Proposed Action: Reiterate the earlier vote to give the Executive Committee authority to approve the contract and the fee schedule for rent for the properties. This should be resolved by the end of March.

-- Executive committee: Kathy, Catherine, Francine, Joyce, Seana
- b. **The Roof:** Summary of Roof Action Plan: No new bids yet; Francine to report on fund campaign
- c. **Brief summary of building activities:** library concerns with camping, use of services, request for signage; electrical; heating ducts
- d. **Membership & Contributions** – Catherine updates
- e. **Museum:** Tom Branan – updates
- f. **Chicken Ranch Beach:** Tom Gaman to report on financial request
Proposed Action: Approve designating the \$5,000 Mary Kent Bequest to the Chicken Ranch Engineering Project
-- Francine moves to designate \$5k for the study, Tom Branan seconds, unanimous
- g. **Financials:** - 3 minutes Brief report by Kathy on status of our expenditures and income thus far \
Proposed Action: Approve disbursement for additional note cards/envelopes **-- Approved**
- h. **CALENDAR:** Catherine to lead discussion. Plan for the Newsletter, elections and member nominations
Proposed Action: agree to the dates for the rest of year, minimum **-- Agreed**
- i. **Report on Planning for the Fire Symposium** on March 11th, 2018 - 10 minutes This Symposium has evolved into a very substantial event, and I am getting a lot of positive feedback. We need full representation at the event.
Proposed Action: Assign Board Member responsibilities
Need: greeters, set up and monitors to show the attendees where they can obtain information, what they need to do (sign up with the Area Coordinators), etc. I want as many members as possible to attend for obvious reason.

Adjourn

DO YOU HAVE ANY CONCERNS ABOUT TRAILS THAT I NEED TO TELL BURTON ABOUT????

Next Board meeting: Cancel or plan abbreviated March meeting, and conduct needed business by email

March 11th – Fire Confab – Please attend and bring neighbors and friends. Come at 12:30 to help with set up – Burton needs assistance – bring muscular helpers, please